

**2005 Annual Meeting**  
of the  
**Universalist Church School Union Trust**

**Date:** March 19, 2005  
**Time:** 10:00 AM  
**Location:** First Parish Unitarian Universalist Church  
31 Main Street  
Saugus, MA 01906-2393

**Call to Order - 10:00 AM**

The meeting was called to order at 10:00 AM by Susan O'Connor, Chair.

The trustees discussed how materials were sent out and suggested that email be used whenever possible. Susan will send out a test email to make sure that everyone can receive messages from her.

The New Massachusetts Universalist Convention has volunteered to allocate some of their web space to the Union Trust so that documents can be accessed from that site as well. Union Trust will not have its own URL and so these pages will not be a public site. The trustees will be sent instructions on how to access the information once Susan has it up and running.

**Introductions**

Name	Church or Organization
Wendy Dennis	First Universalist Society Wakefield, Massachusetts
Alyson Gaylord-Loy	First Parish of Malden, Universalist Malden, Massachusetts
Elisse Ghitelman	First Parish Church, Universalist Unitarian Waltham, Massachusetts
Heidi Hudson (represented by Susan O'Connor)	First Parish Universalist Church Stoughton, Massachusetts
Kathy Lique	Unitarian Universalist Church of Greater Lynn Swampscott, Massachusetts
Joyce Rodenhiser (represented by	First Parish Unitarian Universalist Church

Janet Venti	Saugus, Massachusetts
Richard Trudeau	Unitarian Universalist Church of Weymouth Weymouth, Massachusetts
Kent VanHeukelom	Unitarian Universalist Church Melrose, Massachusetts
Richard Warye	Universalist Unitarian Church Brockton, Massachusetts
Kimberly Wootan	Unitarian Universalist Church of Medford Medford, Massachusetts
Geraldine Lee, Treasurer	First Universalist Society Wakefield, Massachusetts
Betsy Stevens	Ballou-Channing District—RE Union
Ruby McKay Nadeau	Ferry Beach Association
Kimberly Wootan	Star Island RE Week
Kimberly Wootan	Massachusetts Bay District RE Team
Helen Zidowecki (represented by Geraldine Lee)	Church of the Larger Fellowship

The Union Trust Bylaws state: “No trustee shall serve longer than five (5) years, but after a period of three (3) years, he or she may be re-elected by their respective Church. There was considerable interest in removing the stipulation of a 3-year hiatus between terms. This matter will be taken up at the 2006 Annual Meeting.

## **Minutes of the 2004 Annual Meeting**

Several spelling errors were identified in the minutes of the 2004 Annual Meeting. The correct name of the person representing Ferry Beach is Ruby McKay Nadeau. The minutes of the 2004 Annual Meeting were unanimously approved as corrected. (*Motion 2005-01*).

## **Treasurer’s Report**

Geraldine Lee, Treasurer, reported that there will be approximately \$8,500 to be distributed among the 10 churches and 5 organizations that submitted requests for funding and who are represented at this meeting. Performance of the investments has not been as good as in recent years.

The treasurer’s report was unanimously accepted. (*Motion 2005-02*).

## Correspondence

The following correspondence was received:

1. Elisse Ghitelman: application is coming
2. Betsy Stevens: clarification of who can apply for funding and how representation is determined
3. Merry Stockwell: Executive Committee of Star Island RE Week designates Kimberly Wootan to represent them at this meeting.
4. Anne Toomey: Board of First Parish Universalist church designates Susan O'Connor to represent them at this meeting. Heidi Hudson remains their Trustee.

## Reports of Trustees

Name Church or Organization	How moneys allocated in 2004 have been used How plan to spend moneys to be distributed in 2005
<b>Richard Warye</b> Universalist Unitarian Church <b>Brockton</b> , Massachusetts	2004: pay the salary of the DRE  2005: The funds will be applied to paying the salary of a professional DRE.
<b>Alyson Gaylord-Loy</b> First Parish of Malden, Universalist <b>Malden</b> , Massachusetts	2004: to fund hiring a hired teacher's aide and to purchase school supplies, help defray costs of childcare  2005: To purchase current UUA curricula, arts and crafts supplies, toys and visual materials as First Parish builds a cooperative RE program to meet the needs of its many new families and children.
<b>Kimberly Wootan</b> Unitarian Universalist Church of Medford <b>Medford</b> , Massachusetts	2004: To enhance a growing RE Program. The money will be used for the "extras" that can't be afforded in a small church like a peace pole, phimo for beads, etc. In essence, to fund growth—we have grown from 35 to 60 families in 2 years.  2005: We would like to use the funds to start a "Protestant Youth Group" in Medford and a social justice committee.
<b>Kent VanHeukelom</b> Unitarian Universalist Church <b>Melrose</b> , Massachusetts	2004: To move toward a Pillars model for all RE classes  2005: To help pay the Youth director salary, Pot 'O Gold tuition for RE members and new curriculum for elementary students.

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<b>Joyce Rodenhiser</b> (represented by Janet Venti) First Parish Unitarian Universalist Church Saugus, Massachusetts	2004: To purchase new UU books, toys, materials, and/or curricula for our Sunday School. The monies from the Union Trust constitute the whole RE budget.  2005: Curriculum and toys with UU ideas and supplies will be purchased.
<b>Heidi Hudson</b> (represented by Susan O'Connor) First Parish Universalist Church Stoughton, Massachusetts	2004: Continue to provide paid child care during worship services, add books to the church library as needed, purchase special supplies to enhance the RE program and to fund a social concerns project called <b>Kids Cook</b> where children and youth in the RE program cook and deliver a meal for the "revered elders" of the church.  2005: Fund social concerns projects such as continue Kids Cook and fleece blankets for children in homeless shelters. Any remaining monies will be used to add books to the Church library, purchase curriculum or purchase supplies to enhance the RE Program.
<b>Kathy Lique</b> Unitarian Universalist Church of Greater Lynn Swampscott, Massachusetts	2004: no monies requested  2005: The funds will be used to partially support the Mass Bay District's Religious Educator.
<b>Wendy Dennis</b> First Universalist Society Wakefield, Massachusetts	2004: To supplement our child care budget and to purchase adult and youth RE materials  2005: Funds will be used to supplement childcare and support adult and youth RE Programs.
<b>Elisse Ghitelman</b> First Parish Church, Universalist Unitarian Waltham, Massachusetts	2004: To train volunteer youth advisors and adults to teach the Our Whole Lives (OWL) course.  2005: The funds will be used to support important RE programs: purchasing new curriculum (OWL for middle school) and continuing to provide high quality nursery care during services.
<b>Richard Trudeau</b> Unitarian Universalist Church of	2004: To purchase Bibles, a bible reference book and books that support other curricula; to fund special

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Weymouth <b>Weymouth</b> , Massachusetts	<p>programming such as Mother’s Day Brunch and a Children’s Seder; to purchase a CD and DVD player; and, to cover a portion of the DRE salary.</p> <p>2005: Purchase haggadahs for RE Seder, contribute toward the salary of the DRE, offset cost of copying curricula and related materials, general RE supplies, Quilt project supplies.</p>
<b>Helen Zidowecki</b> (represented by Geraldine Lee) <b>Church of the Larger Fellowship</b>	<p>2004: Funding will enable CLF to create a web-based “overview” of its RE material. The overview would include a curriculum map as well as a searchable interface. Each would facilitate easier access to CLF material, including items that have been funded by the Universalist Church School Union Trust (<u>Between Sundays and <i>uu&amp;me</i></u>). As CLF develops its new, lifespan curriculum, it will add material to the site—bringing its philosophy and orientation up to date and up to speed.</p> <p>2005: Expand our web listings of religious education materials for all ages by an additional 200 items, thereby completing the work that was started with last year’s grant. Develop new materials specifically designed for two groups which have been as yet under-served by CLF’s R.E. department: preschoolers and youth Prepare new Coming of Age materials designed specifically for use by families and small congregations, and post these to the web site.</p>
<b>Ruby McKay Nadeau</b> <b>Ferry Beach Association</b>	<p>2004: To support the annual RE Week at Ferry Beach and to provide scholarship aid when possible</p> <p>2005: Funds will be used as scholarships for our TE program and/or “Family Matters,” a conference prepared by the task force of the UUA and which is being tested at Ferry Beach this summer.</p>
<b>Kimberly Wootan</b> Massachusetts Bay District RE Team	<p>2004: For child care at the Team’s RE meetings and for more scholarships for DREs in various churches</p> <p>2005: For child care at the Team’s RE meetings and for</p>

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youth scholarships.

**Betsy Stevens**  
Ballou-Channing District—RE  
Union

2004: To hold the 2<sup>nd</sup> Annual Ballou-Channing District Kids Con whose purpose is to expand awareness of the UU denomination in kids in grades 3-6; to improve the BCD lending library which is housed in the Barnstable Church.

2005: The funds will be used as scholarships for BCD religious educators to attend Renaissance modules, Summer conferences, and other training events.

**Merry Stockwell** (represented by  
Kimberly Wootan)

2004: No monies were allocated

2005: We would use any granted funds as scholarships to help DREs and RE teachers afford the cost of coming to RE Week at Star island. First priority would be to religious educators and teachers from member churches of the Union Trust.

## Old Business

Approximately \$8,500 will be available for disbursement. There are 10 churches and 5 organizations requesting monies in 2005.

After reviewing the amount of money available for disbursement and understanding the requests for funds it was determined that the monies would be distributed as follows:

- \$700 to each attending member church which submitted a request
- \$300-325 to each of the 5 organizations depending on the actual monies available for distribution.

This distribution schema was unanimously approved (*Motion 2005-03*).

## Other Old Business

### *History of the Union Trust*

Susan asked that all the churches look in their records for anything they can find on the history of the Union Trust. The intention is to compile as complete a history of the organization as possible.

## **New Business**

### ***Distribution of Meeting Materials***

The trustees discussed how we could keep expenses to a minimum. A suggestion was made to stop mailing paper unless it is needed for legal purposes. One suggestion is to mail only the letter announcing the meeting and the source of the forms. All other materials will be on the NMUC Web site in a “non-public” area.

### ***Election of Officers***

Susan O’Connor (Chair and Secretary) and Geraldine Lee (Treasurer) are willing to continue as officer. There was no need for an election.

### ***Next Annual Meeting Date***

Susan O’Connor volunteered to hold the meeting at the First Parish Universalist Church in Stoughton, MA. The next Annual Meeting will take place on Saturday, March 18, 2006, in Stoughton. (*Motion 2005-04.*)

### **Retiring Trustees**

Barbara Durgin, First Parish of Malden, is retiring as a trustee. Susan thanked Barbara for her many years of service to the Union Trust.

### **Adjournment**

The 2005 Annual Meeting was adjourned at 10:47 AM. (*Motion 2005-05.*)

## **Motions**

Motion 2005-01	Motion to accept the minutes of the 2004 Annual Meeting as corrected.	Unanimously approved.
Motion 2005-02	To accept Treasurer's Report.	Unanimously approved.
Motion 2005-03	To distribute money available from the investment fund (approximately \$8,500) as follows: <ul style="list-style-type: none"><li>• \$700 to each attending member church which submitted a request (Brockton, Lynn, Malden, Medford, Melrose, Saugus, Stoughton, Wakefield, Waltham, Weymouth)</li><li>• \$300-325 to each attending organization (BDC RE Committee, Mass Bay District RE Team, Church of the Larger Fellowship, Ferry Beach Association, Star Island RE Week) depending on the exact amount of the final check.</li></ul>	Unanimously approved.
Motion 2005-04	To set the date for the next annual Meeting for March 18, 2006 at the First Parish Universalist Church in Stoughton, MA	Unanimously approved.
Motion 2005-05	To adjourn the 2005 Annual Meeting.	Unanimously approved.