

**2009 Annual Meeting**  
of the  
**Universalist Church School Union Trust**

**Date:** March 21, 2009  
**Time:** 10:00 AM  
**Location:** First Parish Church, Universalist Unitarian  
50 Church Street  
Waltham, MA 02452

**Call to Order - 10:00 AM**

Susan O'Connor, Chair, called the Meeting to order at 10:00 AM.

**Introductions**

Name	Church or Organization
Wendy Dennis	First Universalist Society Wakefield, Massachusetts
Alyson Gaylord-Loy (represented by David Horst)	First Parish of Malden, Universalist Malden, Massachusetts
Elisse Ghitelman	First Parish Church, Universalist Unitarian Waltham, Massachusetts
Lee Holmes	Universalist Unitarian Church Brockton, Massachusetts
Jane Mooney	First Parish Universalist Church Stoughton, Massachusetts
Richard Trudeau	Unitarian Universalist Church of Weymouth Weymouth, Massachusetts
Kent VanHeukelom	Unitarian Universalist Church Melrose, Massachusetts
Joyce Rodenhiser (Joint request with Malden)	First Parish Unitarian Universalist Church Saugus, Massachusetts
Geraldine Lee, Treasurer	First Universalist Society

Wakefield, Massachusetts

Fayre Stevenson

Ferry Beach Association

Ruth Owen

Star Island RE Week

There was no one in attendance from the Unitarian Universalist Church of Medford, the Unitarian Universalist Church of Greater Lynn, Church of the Larger Fellowship, Massachusetts Bay District RE Team and the Ballou-Channing District RE Union.

### Minutes of the 2008 Annual Meeting

The following errors were corrected in the minutes of the 2008 Annual Meeting:

- p. 1 change date to March 15, 2008
- p. 2 change Motion 2007-02 to Motion 2008-02
- p. 4 remove (represented by Susan O'Connor)
- p. 7 change 2007 to 2008
- p. 8 change 2006 to 2007

The minutes were approved as corrected. (*Motion 2009-01*).

### Treasurer's Report

Geraldine Lee reported that there would be approximately \$8668.90 available for distribution. This amount is comparable to last year

The Treasurer's Report was accepted (*Motion 2009-02*).

### Correspondence

The Waltham Church sent a letter indicating that Elisse Ghitelman was elected to a second term as trustee to the Universalist Church School Union Trust.

### Reports of Trustees

Name Church or Organization	How moneys allocated in 2008 have been used How plan to spend moneys to be distributed in 2009
<b>Lee Holmes</b> Universalist Unitarian Church <b>Brockton, Massachusetts</b>	2009: The RE Wing of the Church is currently undergoing major repairs and is currently not available for occupancy. No classrooms can be occupied. The work is scheduled for occupancy after this summer when the wing will again be available. Monies received will be allocated to the repair project.

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	2009: There are 7 children in the program. The RE wing is sinking and the Union Trust monies will be applied to fixing the structural problems.
<b>Alyson Gaylord-Loy</b> First Parish of Malden, Universalist <b>Malden</b> , Massachusetts	2008: No application for funding  2009: This is the 6 <sup>th</sup> year of rebuilding. RE is on track. The monies will be used for supplies and equipment.
<b>Esther M. Rosado</b> Unitarian Universalist Church of Medford <b>Medford</b> , Massachusetts	2009: An application was submitted but no representative from Malden attended the meeting.
<b>Kent VanHeukelom</b> Unitarian Universalist Church <b>Melrose</b> , Massachusetts	2008: For teacher training for OWL and Pot of Gold.  2009: Funds will be used for teacher training for OWL, painting what had been the nursery to turn the space into a Senior Youth Room, and to support a senior youth trip to Mexico.
<b>Joyce Rodenhiser</b> First Parish Unitarian Universalist Church <b>Saugus</b> , Massachusetts	2008: No application for funding.  2009: No application for funding.
<b>Jane Mooney</b> First Parish Universalist Church <b>Stoughton</b> , Massachusetts	2008: to provide paid child care during worship services; to add to the library; to purchase additional curricula and special supplies to enhance the RE program such as videos and music; to fund social concerns projects such as Kids Cook and various projects during the UU Values in Action pillar  2009: to continue to provide paid child care during worship services, and to support various social action projects during the UU Values pillar including making fleece blankets for homeless youth, cleaning up the church yard and planting flowers

Name Church or Organization	How moneys allocated in 2008 have been used How plan to spend moneys to be distributed in 2009
<b>Wendy Dennis</b> First Universalist Society <b>Wakefield, Massachusetts</b>	2008: Funds will be used to supplement childcare, curriculum development and RE programs for all ages.
	2009: to provide child care, develop RE curriculum and to support the initiatives of the new minister who is concentrating on activities with an intergenerational focus
<b>Elisse Ghitelman</b> First Parish Church, Universalist Unitarian <b>Waltham, Massachusetts</b>	2008: We would use some of the funds to take care of some needed safety improvements to the playground that we share with the day care center housed in the church. We would use the rest of the funds to purchase costumes and supplies to repair costumes for our Winter Solstice pageant.
	2009: to continue making safety improvements in the spaces used by children, to update the stage into a youth group area, and to revamp the RE space.
<b>Richard Trudeau</b> Unitarian Universalist Church of Weymouth <b>Weymouth, Massachusetts</b>	2008: To subsidize the salary of our childcare providers and Religious Education Administrator. To purchase new curricula for the “UU Values in Action” Pillar of our RE program.
	2009: To subsidize childcare providers and the RE Administrator. To purchase new curricula for the K-Grade 2 classes.
<b>Helen Zidowecki</b> <b>Church of the Larger Fellowship</b>	2008: No application for funding. 2009: No application for funding
<b>Fayre Stevenson</b> <b>Ferry Beach Association</b>	2008: No one attended the meeting to request funding. The application indicated that all of the funds would have been used to provide a full scholarship or two half scholarships for one or two religious educators from the new England area to attend RE Week at Ferry Beach from July 5 – July 11.

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<hr/> Massachusetts Bay District RE Team	2009: To provide scholarships for RE Week at Ferry Beach.  2008: No application for funding.  2009: No application for funding
<b>Ann Willever</b> Ballou-Channing District—RE Union	2008: We will use funds received for scholarships for Religious Educators in our district. Funds have been cut at district levels and at church levels for professional development.  2009: No application for funding. No one attended the meeting.
<b>Ruth Owen</b> Star Island RE Week	2008: The funds will be used for scholarship money to enable religious educators to attend Star Island RE week 2008, the 100 <sup>th</sup> year of our conference. It is an important training and professional development opportunity.  2009: To provide scholarships for Star Island RE Week.

## Old Business

### ***Disbursement of Investments***

Approximately \$8668 will be available for distribution. Eight (8) churches and two (2) organizations) requested monies in 2009. However, no representative from the Medford Church attended the meeting.

The seven churches eligible for funds in 2009 are Brockton, Melrose, Stoughton, Malden, North Weymouth, Wakefield, and Waltham. The two organizations are Star Island RE Week and Ferry Beach Park Association.

Each of the seven churches will receive approximately \$1,050 each and the two organizations will receive \$650. (*Motion 2009-03*)

### ***History of the Union Trust***

Susan asked that all the churches look in their records for anything they can find on the history of the Union Trust. The intention is to compile as complete a history of the organization as possible.

### **New Business**

#### ***Election of Officers***

Susan O'Connor (Chair and Secretary) and Geraldine Lee (Treasurer) are willing to continue as officer. There was no need for an election.

Wendy Dennis was appointed as assistant treasurer to Geraldine Lee and was authorized to have signing authority on Union Trust bank accounts. (*Motion 2009-04.*)

#### ***Matters Arising***

Geraldine was asked to send an email to all Trustees indicating when the checks are being mailed. It was confirmed that there are no issues with holding on to checks until the start of the individual church's next fiscal year.

#### ***Next Annual Meeting Date***

Elisse Ghitelman volunteered to hold the meeting at the First Parish Church, Universalist Unitarian in Waltham, MA. The next Annual Meeting will take place on Saturday, March 20, 2010, in Waltham at 10:00 AM. In case of inclement weather, the meeting will be held on March 27, 2010. (*Motion 2009-05.*)

The trustees requested that both emails and phone calls be used to contact trustees if it is necessary to postpone the 2010 Annual Meeting to March 27<sup>th</sup>.

#### ***Retiring Trustees***

Lee Holmes informed us that Richard Wayre, a long time Trustee from Brockton, had died. The trustees acknowledged Richard's years of service as Trustees to the Universalist church School Union Trust.

There were no Trustees whose terms were ending. Trustees were reminded that term limits were eliminated with the Bylaw revisions of 2006 but that everyone still had a 5-year term which must be renewed by the governing body of their organization.

#### ***Electronic submission of Requests for Funding***

This was the third time that Requests for Funding could be submitted electronically and the process went smoothly. However, in the future, it was suggested that the submissions be sent to

both the Treasurer and Chair and that there be an acknowledgement that the request was received.

The trustees asked that an electronic reminder be sent to everyone close to the due date for applications.

## **Adjournment**

The 2009 Annual Meeting was adjourned at 10:45 AM (*Motion 2009-06*).

## Motions

Motion 2009-01	To accept the minutes of the 2008 Annual Meeting as corrected.	Unanimously approved
Motion 2009-02	To accept the Treasurer's Report.	Unanimously approved
Motion 2009-03	<p>To distribute money available from the Investment fund (approximately \$9,000) as follows:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> \$1,050 to each church who submitted a request by the deadline and who attended the meeting (Brockton, Malden, Melrose, Stoughton, North Weymouth, Wakefield, and Waltham)</li><li><input type="checkbox"/> \$650 to each of the two organizations (Ferry Beach and Star Island)</li></ul> <p>depending on the exact amount of the final check from the UUA Investment Fund.</p>	Unanimously approved
Motion 2009-04	To appoint Wendy Dennis as assistant treasurer to Geraldine Lee and to authorize her to have signing authority on Union Trust Bank accounts.	Unanimously approved
Motion 2009-05	To set the date for the next Annual Meeting for March 20, 2010 at the First Parish Church, Universalist Unitarian in Waltham, MA, at 10:00 AM. In case of inclement weather, the meeting date is March 27, 2010.	Unanimously approved
Motion 2009-06	To adjourn the 2009 Annual Meeting.	Unanimously approved