

**2012 Annual Meeting  
of the**

**Universalist Church School Union Trust**

**Date:** March 17, 2012  
**Time:** 10:00 AM  
**Location:** First Parish Church, Universalist Unitarian  
50 Church Street  
Waltham, MA 02452

**Call to Order - 10:00 AM**

The Meeting was called to order at 10:00 AM by Susan O'Connor, chair.

**Introductions**

Name	Church or Organization
Wendy Dennis	First Universalist Society Wakefield, Massachusetts
Eden Garnart-Smith	First Parish of Malden, Universalist Malden, Massachusetts
Elisse Ghitelman	First Parish Church, Universalist Unitarian Waltham, Massachusetts
Lee Holmes	Universalist Unitarian Church Brockton, Massachusetts
Karen Brown	Unitarian Universalist Church of Greater Lynn Swampscott, Massachusetts
Lisa Biederwolf	First Parish Universalist Church Stoughton, Massachusetts
Kimberly Wootan	Unitarian Universalist Church of Medford Medford, Massachusetts
Richard Trudeau	Unitarian Universalist Church of Weymouth Weymouth, Massachusetts
Kelly Whalen	Unitarian Universalist Church Melrose, Massachusetts

Name	Church or Organization
Geraldine Lee, Treasurer	First Universalist Society Wakefield, Massachusetts
Fayre Stevenson	Ferry Beach Park Association
Diane Elliott	Ballou Channing District ReUnion
Geraldine Lee	Treasurer, Universalist Church School Union Trust
Susan O'Connor	Chair, Universalist Church School Union Trust

## Minutes of the 2011 Annual Meeting

There were no corrections to the minutes of the 2011 Annual Meeting: The minutes were unanimously approved. (*Motion 2012-01*)

## Treasurer's Report

Geraldine Lee reported that there will be approximately \$8040.29 available for distribution. The Treasurer's Report was accepted (*Motion 2012-02*)

## Correspondence

There has been no correspondence other than emails to confirm receipt of applications

## Reports of Trustees

Name Church or Organization	How moneys allocated in 2011 have been used How plan to spend moneys to be distributed in 2012
<b>Lee Holmes</b> Universalist Unitarian Church <b>Brockton</b> , Massachusetts	2011: Major reconstruction of RE wing Planting a permanent garden outside the RE wing for younger children Stipend for teachers  2012: Supplies for the Christmas Party Props for plays and continues repair to the church school wing.
<b>Eden Garhart-Smith</b> First Parish of Malden, Universalist <b>Malden</b> , Massachusetts	2011: First Parish of Malden and First Parish Unitarian Universalist Church of Saugus are now formally joined. The monies will be spent on the salary of a 1/5 time DRE which is a significant move for the church. There are now 15 families with 30 children and the Board intends to leverage monies from Union Trust when applying for grants

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	<p>requiring matching funds.</p> <p>2012: The funds in 2012 will continue to go to our Part Time DRE and allow her to continue to assist with the weekly lesson for the children. Also, with is being her second year, she is now more familiar with our members and this will allow her to have more time to expand on doing events throughout the year and possibly beyond our youth.</p>
<p><b>Kimberly Wootan</b> Unitarian Universalist Church of Medford Medford, Massachusetts</p>	<p>2011: To purchase materials to make a Labyrinth and to run our Coming of Age and OWL programs</p> <p>2012: No application for funding.</p>
<p><b>Dr. Nita Penfold</b> Unitarian Universalist Church Melrose, Massachusetts</p>	<p>2011: To fund the training of more youth advisors and OWL leaders To add materials to our programming for a social justice focus in the upcoming year.</p> <p>2012: The funds will be used to train OWL leaders for middle school, and to add materials to our programming for a social justice focus on the Golden Rule.</p>
<p><b>Lisa Biederwolf</b> First Parish Universalist Church Stoughton, Massachusetts</p>	<p>2011: Provide paid child care during worship services Add to our library Purchase curricula Fund social action projects in 2012 (Kids Cook, UU Values in Action project)</p> <p>2012: The funds for 2012 will be used in much the same way as in previous years:</p> <ul style="list-style-type: none"> <li>• Provide paid child care during worship services</li> <li>• Add to our library</li> <li>• Purchase curricula</li> <li>• Fund social action projects in 2010 (Kids Cook, UU Values in Action project)</li> </ul>
<p><b>Karen J. Brown</b> Unitarian Universalist Church of Greater Lynn Swampscott, Massachusetts</p>	<p>2011 Contribute their monies to the Mass Bay District for use in purchasing materials for their RE library</p>

Name Church or Organization	How moneys allocated in 2011 have been used How plan to spend moneys to be distributed in 2012
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2012: The monies received in 2012 will be given to the Mass Bay District to purchase books or other materials for the RE library.

**Wendy Dennis**  
First Universalist Society  
**Wakefield**, Massachusetts

2011: Funds will be used to supplement childcare, a small-church membership in CLF, conference fees for RE volunteers or staff, materials or equipment that will further the effectiveness of RE and related outreach.

2012: Funds will be used to supplement childcare, a small-church membership in CLF, and, as per need or availability of funds, workshop or conference fees for RE volunteers or staff, and materials or equipment that will further the effectiveness of RE and related outreach.

**Elisse Ghitelman**  
First Parish Church, Universalist  
Unitarian  
**Waltham**, Massachusetts

2011: In the past two years, we have finally gotten rooms that are dedicated RE classrooms. Unfortunately, they have concrete walls and low ceilings and can be quite noisy when filled with kids. We would like to spend the funds from Union Trust to improve the environment of these rooms, both acoustically and aesthetically. We plan to have some of our congregational “acousticians” help us determine the best method for making the rooms more pleasant.

2012: Over the past two years, two amazing teachers have developed a drama based pillar where the young people put together a show using scenes from Broadway shows, songs, poems, and dances that focus on one of the Seven principles. In order to make the program even better, we will spend the money to improve the stage and amplification system in our Parish hall so that the children can be heard during their performance.

**Richard Trudeau**  
Unitarian Universalist Church of  
Weymouth  
**Weymouth**, Massachusetts

2011: To subsidize the salaries of our childcare providers and the RE Administrator.  
To buy supplies for our quilting project and for kid’s Seder.

2012: The funds for 2012 will be spent in a similar

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	<p>manner to those from 2011:</p> <ul style="list-style-type: none"> <li>• To subsidize the salaries of our RE Administrator and child care providers.</li> <li>• To buy supplies for our blanket and pillowcase projects.</li> </ul>
<p><b>Lynn Unger</b> Church of the Larger Fellowship</p>	<p>2011: No application for funding.</p> <p>2012: No application for funding</p>
<p><b>Fayre Stephenson</b> <b>Ferry Beach Park Association</b></p>	<p>2011: Ferry Beach will use the funds to provide a full scholarship or two half scholarships for religious educators from the New England area to attend RE week at Ferry Beach from July 9 -July 15, 2011.</p> <p>2012: Ferry Beach will use the funds to provide a full scholarship or two half scholarships for religious educators from the New England area to attend RE week at Ferry Beach from July 7 -July 13, 2012.</p>
<p><b>Kate Sullivan</b> Ballou-Channing District—RE Union</p>	<p>2011: No request for funds</p> <p>2012: Funds will be used for scholarships for religious educators, youth advisors, young adults and youth to enable and encourage them to attend programs and activities for leadership training, summer conferences, Renaissance modules, General Assembly, Youth cons—anything that will enhance leadership styles toward the UU World.</p>
<p><b>Diane Elliott</b></p>	
<p><b>Ruth Owen</b> Star Island RE Week</p>	<p>2011: To provide scholarships for Star Island RE Week.</p> <p>2012: No application for funding</p>

## **Old Business**

### ***Disbursement of Investments***

Approximately \$8040.00 will be available for distribution. Each attending church (8) will receive between \$850-875 and each attending organization (2) will receive \$500 subject to the final distribution. (*Motion 2012-03*)

Geraldine asked that checks be cashed in a timely manner.

### ***History of the Union Trust***

Susan asked that all the churches look in their records for anything they can find on the history of the Union Trust. The intention is to compile as complete a history of the organization as possible.

### ***Other Old Business***

There was no old business to address.

## **New Business**

### ***Election of Officers***

Susan O'Connor (Chair and Secretary) and Geraldine Lee (Treasurer) are willing to continue as officers for one more year. There was no need for an election.

### ***Next Annual Meeting Date***

Elisse Ghitelman volunteered to hold the meeting at the First Parish Church, Universalist Unitarian in Waltham, MA. The next Annual Meeting will take place on Saturday, March 16, 2013, in Waltham. In case of inclement weather the meeting will be held on March 23, 2013. (*Motion 2012-04*)

It was asked that both emails and phone calls be used to contact trustees if it is necessary to postpone the 2013 Annual Meeting to March 23<sup>rd</sup>.

### ***Electronic submission of Requests for Funding***

This was the third time that Requests for Funding could be submitted electronically and the process went smoothly. However, in the future, it was suggested that the submissions be sent to both the Treasurer and Chair and that there be an acknowledgement that the request was received.

- Reminder emails close to the due date for applications was a good idea and will be continued

- Everyone should use the CURRENT form and not just resubmit that of the previous year. Many applications came in with 2009 in the heading and last year's date. Going forward these will not be accepted.

## Adjournment

The 2012 Annual Meeting was adjourned at 10:42 AM. (*Motion 2012-05*)

## Motions

Motion 2012-01	To accept the minutes of the 2011 Annual Meeting as corrected.	Unanimously approved
Motion 2012-02	To accept the Treasurer's Report.	Unanimously approved
Motion 2012-03	To distribute money available from the Investment fund (approximately \$8040) as follows: <ul style="list-style-type: none"> <li><input type="checkbox"/> \$850-875 to each church who submitted a request by the deadline (Brockton, Greater Lynn / Swampscott, Malden, Melrose, Weymouth, Stoughton, Wakefield, and Waltham)</li> <li><input type="checkbox"/> \$500 to each of the two organizations (Ballou Channing District RE and Ferry Beach Association)</li> </ul> depending on the exact amount of the final check from the UUA Investment Fund.	Unanimously approved
Motion 2012-04	To set the date for the next Annual Meeting for March 16, 2013 at the First Parish Church, Universalist Unitarian in Waltham, MA. In case of inclement weather, the meeting date is March 23, 2013	Unanimously approved
Motion 2012-05	To adjourn the 2012 Annual Meeting.	Unanimously approved