

**2013 Annual Meeting**  
of the

**Universalist Church School Union Trust**

**Date:** March 16, 2013  
**Time:** 10:00 AM  
**Location:** First Parish Church, Universalist Unitarian  
50 Church Street  
Waltham, MA 02452

**Call to Order - 10:00 AM**

The Meeting was called to order at 10:00 AM by Susan O'Connor, chair.

**Introductions**

Name	Church or Organization
Wendy Dennis	First Universalist Society Wakefield, Massachusetts
Alyson Gaylord-Loy / David Horst	First Parish of Malden, Universalist Malden, Massachusetts
Elisse Ghitelman	First Parish Church, Universalist Unitarian Waltham, Massachusetts
Lee Holmes	Universalist Unitarian Church Brockton, Massachusetts
Laura Smith Jeanne Nieuwejaar	Unitarian Universalist Church of Greater Lynn Swampscott, Massachusetts
Lisa Beiderwolf	First Parish Universalist Church Stoughton, Massachusetts
Kimberly Wootan	Unitarian Universalist Church of Medford Medford, Massachusetts
Richard Trudeau	Unitarian Universalist Church of Weymouth Weymouth, Massachusetts
Dr. Nina Penfold Kelly Whalen	Unitarian Universalist Church Melrose, Massachusetts

Geraldine Lee, Treasurer	First Universalist Society Wakefield, Massachusetts
Susan Lammert	Director, Religious Education Department, UUA
Diane Elliott	Ballou-Channing District—RE Educators
Ruth Owen	Star Island Life Span Education Week
Lynn Under	Church of the Larger Fellowship
Geraldine Lee	Treasurer, Universalist Church School Union Trust
Susan O'Connor	Chair, Universalist Church School Union Trust

### Minutes of the 2012 Annual Meeting

The following errors were corrected in the minutes of the 2012 Annual Meeting:  
The spelling of Lisa Biederwolf's name on pages p and 3.

The minutes were approved as corrected. (*Motion 2013-01*).

### Treasurer's Report

Geraldine Lee reported that there will be approximately \$8,460.55 available for distribution.

The Treasurer's Report was accepted (*Motion 2013-02*).

### Correspondence

There was no correspondence other than emails to confirm receipt of applications.

### Reports of Trustees

Name Church or Organization	How moneys allocated in 2012 have been used How plan to spend moneys to be distributed in 2013
<b>Lee Holmes</b> Universalist Unitarian Church <b>Brockton</b> , Massachusetts	2012: Supplies for the Christmas Party Props for plays and continues repair to the church school wing.  2013: To fund special events for Sunday School. More improvements to classes. Expenses not covered for R.E. in the church budget.
<b>Eden Garhart-Smith</b> First Parish of Malden, Universalist	2012: The funds in 2012 will continue to go to our Part Time DRE and allow her to continue to assist

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<p><b>Malden</b>, Massachusetts</p>	<p>with the weekly lesson for the children. Also, with is being her second year, she is now more familiar with our members and this will allow her to have more time to expand on doing events throughout the year and possibly beyond our youth.</p> <p>2013: Funds in 2013 will contribute to fund our Director of Religious Education, Caitie Daphtary. Catie's primary role is to provide and teach a lesson on Sundays to the children of First Parish. She does far more than that: she helps out with events we have for families every month and intergenerational services as well. All of her efforts allow parents and other adults to assist the church in other ways or provide more support to Religious Education that would otherwise be possible.</p>
<p><b>Kimberly Wootan</b> Unitarian Universalist Church of Medford <b>Medford</b>, Massachusetts</p>	<p>2012: No application for funding.</p> <p>2013: No application for funding.</p>
<p><b>Kelly Whalen</b> <b>Dr. Nita Penfold</b> Unitarian Universalist Church <b>Melrose</b>, Massachusetts</p>	<p>2012: The funds will be used to train OWL leaders for middle school, and to add materials to our programming for a social justice focus on the Golden Rule.</p> <p>2013: To augment plans to refurbish a repurposed classroom space for 5<sup>th</sup> and 6<sup>th</sup> graders. To supply additional materials for our focus next year on the Interdependent Web.</p>
<p><b>Lisa Beiderwolf</b> First Parish Universalist Church <b>Stoughton</b>, Massachusetts</p>	<p>2012: The funds for 2012 will be used in much the same way as in previous years:</p> <ul style="list-style-type: none"> <li>• Provide paid child care during worship services</li> <li>• Add to our library</li> <li>• Purchase curricula</li> <li>• Fund social action projects in 2012 (Kids Cook, UU Values in Action project)</li> <li>•</li> </ul>

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	<p>2012: The funds for 2013 will be used in much the same way as in previous years:</p> <ul style="list-style-type: none"> <li>• Provide paid child care during worship services</li> <li>• Add to our Church School library</li> <li>• Purchase curricular materials</li> <li>• Fund social action projects in 2312 (Kids Cook—Church School members cook and deliver meals to housebound, sick and elder members of our church, UU Values in Action project)</li> </ul>
<p><b>Laura Smith / Karen Brown</b> Unitarian Universalist Church of Greater Lynn <b>Swampscott</b>, Massachusetts</p>	<p>2012 The monies received in 2012 will be given to the Mass Bay District to purchase books or other materials for the RE library.</p> <p>2013 The monies received in 201 will be given to the Mass Bay District to purchase books or other materials for the RE library.</p>
<p><b>Wendy Dennis</b> First Universalist Society <b>Wakefield</b>, Massachusetts</p>	<p>2012: Funds will be used to supplement childcare, a small-church membership in CLF, and, as per need or availability of funds, workshop or conference fees for RE volunteers or staff, and materials or equipment that will further the effectiveness of RE and related outreach.</p> <p>2013: Funds will be used to supplement childcare and to purchase materials and supplies to support intergenerational youth-led services and , as per need or availability of funds, workshop or conference fees for volunteers or staff.</p>
<p><b>Elisse Ghitelman</b> First Parish Church, Universalist Unitarian <b>Waltham</b>, Massachusetts</p>	<p>2012: Over the past two years, two amazing teachers have developed a drama based pillar where the young people put together a show using scenes from Broadway shows, songs, poems, and dances that focus on one of the Seven principles. In order to make the program even better, we will spend the money to improve the stage and amplification system in our Parish hall so that the children can be heard during their performance.</p>

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	<p>2013: The funds will be used to continue to bolster up our dramatic arts component of the R.E. program. This year for the past 3 years, the children and youth have put on a musical revue based on that year's curriculum theme. We will use this grant money to upgrade and add to our amplification and music capabilities. We also will continue to work on the backdrop, adding more accoutrements, such as Velcro strips and fabric. We would also like to rent or purchase a stage extension to enlarge the square footage of the performance area.</p>
<p><b>Richard Trudeau</b> Unitarian Universalist Church of Weymouth Weymouth, Massachusetts</p>	<p>2012: The funds for 2012 will be spent in a similar manner to those from 2011:</p> <ul style="list-style-type: none"> <li>• To subsidize the salaries of our RE Administrator and child care providers.</li> <li>• To buy supplies for our blanket and pillowcase projects.</li> </ul>
	<p>2013: The funds for 2013 will be spent in a similar manner to those from 2012:</p> <ul style="list-style-type: none"> <li>• To subsidize the salaries of our RE Administrator and child care providers.</li> <li>• To buy supplies supplies to support our curriculum..</li> </ul>
<p><b>Lynn Unger</b> Church of the Larger Fellowship</p>	<p>2012: No application for funding.</p>
	<p>2013: No application for funding.</p>
<p><b>Fayre Stephenson</b> <b>Ferry Beach Association</b></p>	<p>2012: Ferry Beach will use the funds to provide a full scholarship or two half scholarships for religious educators from the New England area to attend RE week at Ferry Beach from July 7 -July 13, 2012.</p>
	<p>2013: No application for funding.</p>
<p>_____ Massachusetts Bay District RE Team</p>	<p>2012: No application for funding.</p> <p>2013: No application for funding</p>

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<b>Diane Elliot</b> Ballou-Channing District—RE Union  Diane Elliott	2012: Funds will be used for scholarships for religious educators, youth advisors, young adults and youth to enable and encourage them to attend programs and activities for leadership training, summer conferences, Renaissance modules, General Assembly, Youth cons—anything that will enhance leadership styles toward the UU World.  2013: This year and next we will be working to improve ways to run and develop better “Con” for our teens. We have many youth advisors and DREs who are in need of the Youth Renaissance Modules. It is our hope that there will be money to get them trained
<b>Ruth Owen</b> Star Island RE Week	2012: No application for funding.  2013: The funds will be used as scholarship money to help Directors of Religious Education and R.E. teachers be able to take advantage of our wonderful conference.

## Old Business

### ***Disbursement of Investments***

Approximately \$8640.00 will be available for distribution. Each attending church (7) will receive approximately \$1,000 and each attending organization (2) will receive \$750 subject to the final distribution. (*Motion 2013-03*)

## New Business

### ***Election of Officers***

Both Geraldine Lee and Susan O’Connor announced at the 2012 Annual Meeting that they are resigning their positions effective June 30, 2013.

Wendall Ann “Wendy” Dennis (Wakefield) volunteered to be Chair/Clerk and Elisse Ghitelman (Waltham) volunteered to be treasurer. Both were unanimously elected to their respective positions (*Motion 2013-04*).

Since there are new officers which will necessitate a change in signing authority it is necessary for the Trustees to pass a motion authorizing Elisse Ghitelman and Wendall Ann “Wendy”

Dennis to establish banking relationships and act as agents for the Universalist Church School Union Trust for checking and savings accounts and to endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with the financial institution. (*Motion 2013-05*).

### ***Next Annual Meeting Date***

Elisse Ghitelman volunteered to hold the meeting at the First Parish Church, Universalist Unitarian in Waltham, MA. The next Annual Meeting will take place on Saturday, March 15, 2014, in Waltham. In case of inclement weather the meeting will be held on March 22, 2014... (*Motion 2013-06*).

It was asked that both emails and phone calls be used to contact trustees if it is necessary to postpone the 2014 Annual Meeting to March 22<sup>nd</sup>.

### ***Retiring Trustees***

Everyone expressed their thanks to Susan and Gerry for their years of service as Trustees to and officers of the Universalist church School Union Trust.

### ***Adjournment***

The 2013 Annual Meeting was adjourned at 10:59 AM (*Motion 2013-07*).

## Motions

- |                |  |                      |
|----------------|--|----------------------|
| Motion 2013-01 | To accept the minutes of the 2012 Annual Meeting as corrected.   | Unanimously approved |
| Motion 2013-02 | To accept the Treasurer's Report.  | Unanimously approved |
| Motion 2013-03 | <p>To distribute money available from the Investment fund (approximately \$8640 as follows:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> \$1,000 to each church who submitted a request by the deadline (Brockton, Greater Lynn / Swampscott, Malden, Stoughton, Wakefield, and Waltham, and Weymouth)</li><li><input type="checkbox"/> \$750 to each of the two organizations (Ballou Channing District RE and Star Island)</li></ul> <p>Depending on the exact amount of the final check from the UUA Investment Fund.</p>   | Unanimously approved |
| Motion 2013-04 | <p>To elect the following slate of officers who so generously volunteered their time to this organization:</p> <ul style="list-style-type: none"><li>• Chair: Wendell Ann "Wendy" Dennis</li><li>• Clerk: Wendell Ann "Wendy" Dennis</li><li>• Treasurer: Elisse Ghitelman</li></ul>   | Unanimously approved |
| Motion 2013-05 | <p>To establish a banking relationship with _____ as follows:</p> <p>The following individuals are authorized to act as agents for the Universalist church School Union Trust in relation to _____</p> <ul style="list-style-type: none"><li>• Elisse Ghitelman Treasurer</li><li>• Wendell Ann "Wendy" Dennis Chair</li></ul> <p>Each and all of these individuals are granted the following powers relative to the Universalist Church School Union Trust accounts at _____:</p> <ul style="list-style-type: none"><li>• Open any deposit or share account(s) in the name of the</li></ul> | Unanimously approved |

Universalist Church School Union  
Trust.

- Endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with \_\_\_\_\_

Motion 2013-06	To set the date for the next Annual Meeting for March 15, 2014 at the First Parish Church, Universalist Unitarian in Waltham, MA. In case of inclement weather, the meeting date is March 22, 2014.	Unanimously approved
Motion 2013-07	To adjourn the 2013 Annual Meeting.	Unanimously approved